



## Lalitpur Sub-Metropolitan City Office

Pulchowk, Lalitpur, Nepal

Procurement Unit



### INVITATION FOR LETTER OF INTENT (LOI) FOR SHORT-LISTING OF CONSULTING FIRMS

First Date of Publication: 2072/10/15

1. Lalitpur Sub-Metropolitan City (LSMC) invites separate application from the Engineering Consulting Firms which wish to be short listed for the following jobs. Notice can be downloaded from our website [www.lalitpurmun.gov.np](http://www.lalitpurmun.gov.np)
2. The Quality and Cost Based Selection (QCBS) method conforming to Government of Nepal Public Procurement Act 2063 and Regulation 2064 will be adopted for the consultant selection from the shortlisted firms.
3. Interested eligible firms may obtain further information from LSMC, Procurement Unit (Ph. 5540906, 5551598) during office hours on or before **15<sup>th</sup>** day.
4. The **Short listing document** may be collected free of cost from LSMC, Procurement Unit by the interested firms on the submission of a written application by attaching the following duly certified documents to prove that the company fulfills all required eligibility criteria outlined below on or before **15<sup>th</sup>** day except official holidays.
  - a. Company registration
  - b. Tax clearance certificate of FY 2071/72 or Tax clearance certificate of FY 2070/071 and Tax clearance description submission document of FY 2071/72.
  - c. VAT / PAN registration
5. Sealed application must be delivered to LSMC, Procurement Unit on or before **12:00 hours, 16<sup>th</sup>** day. The submitted LOI will be opened at **13:00 hours, of the same day** in the presence of LSMC officials and representative(s) of Firms who wish to attend.
6. If in case application deadline (Purchasing & Opening) falls on government holidays, the deadline shall be extended automatically to the next working day at the same hour.
7. The qualified firms shall be informed of the outcome of the short listing. Solicitation for the submission of the Technical and Financial Proposal will be published in due course of time.

S.N.	Description	Document to be provided by LSMC
1	Preparation of Municipal Transport Master Plan (MTMP) for Lalitpur Sub- Metropolitan City	LOI Document